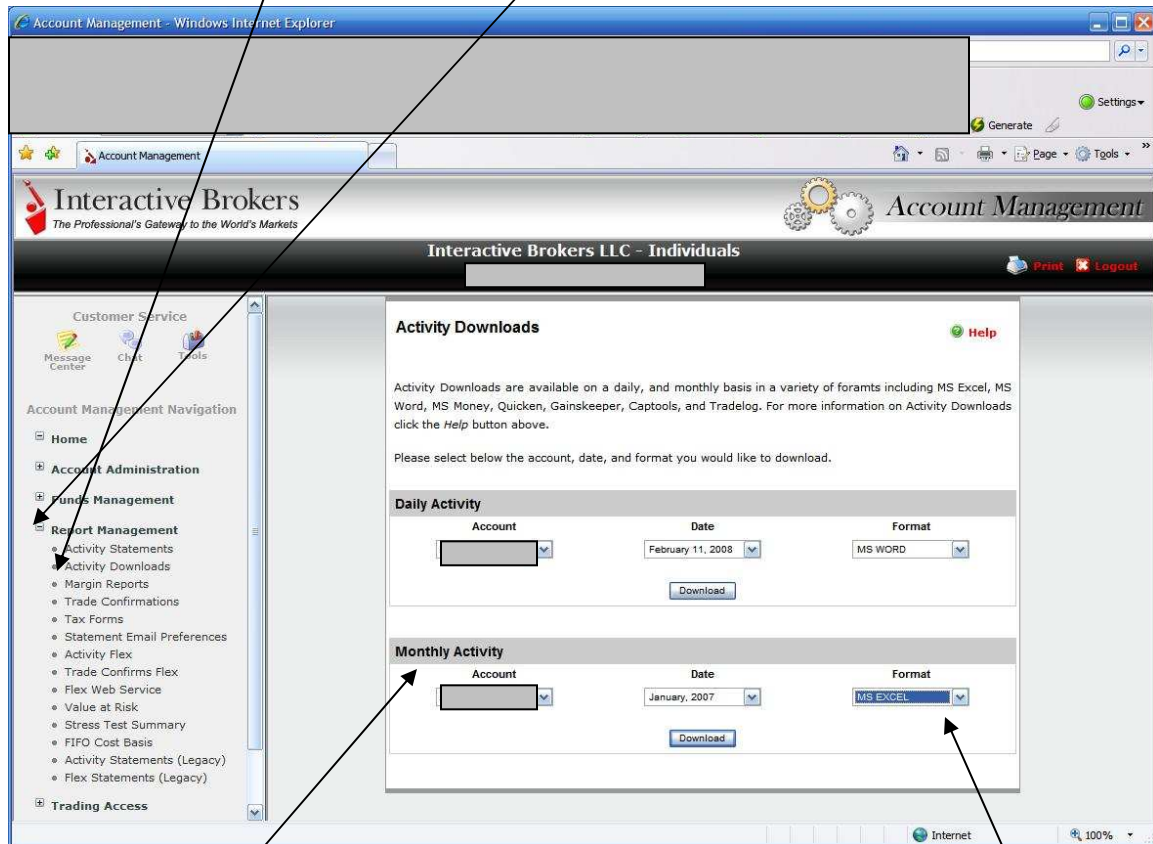


Interactive Brokers download and send security transactions instructions

Log into your IB account.

On the left hand side, expand the “Report Management” section

Click on “Activity Downloads”

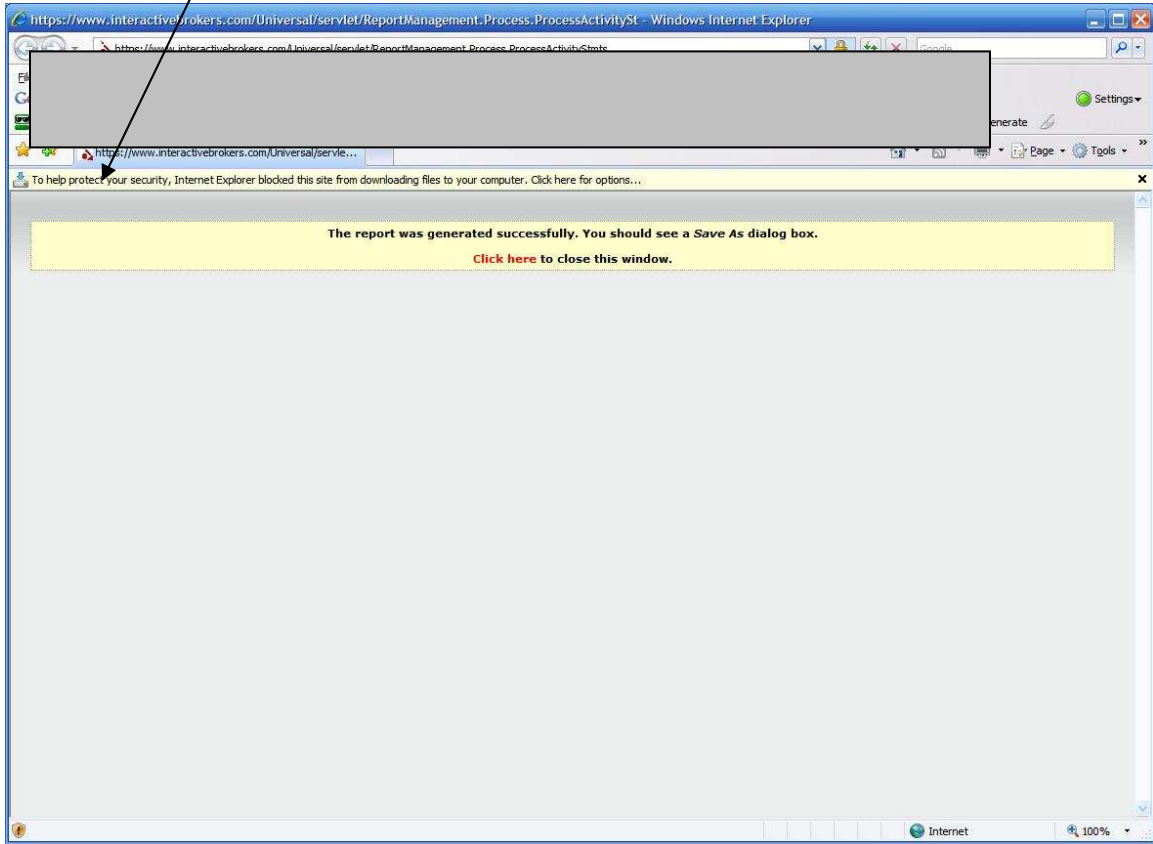


In the “Monthly Activity” section, select the appropriate account in the first pull down menu. Select the first month of the year (i.e. January 2007), and select “MS EXCEL” in the “format” pull down menu.

Click “Download” button.

The following screen will open up in a new window:

Click the security warning bar above the message, and allow the download of the file to proceed.

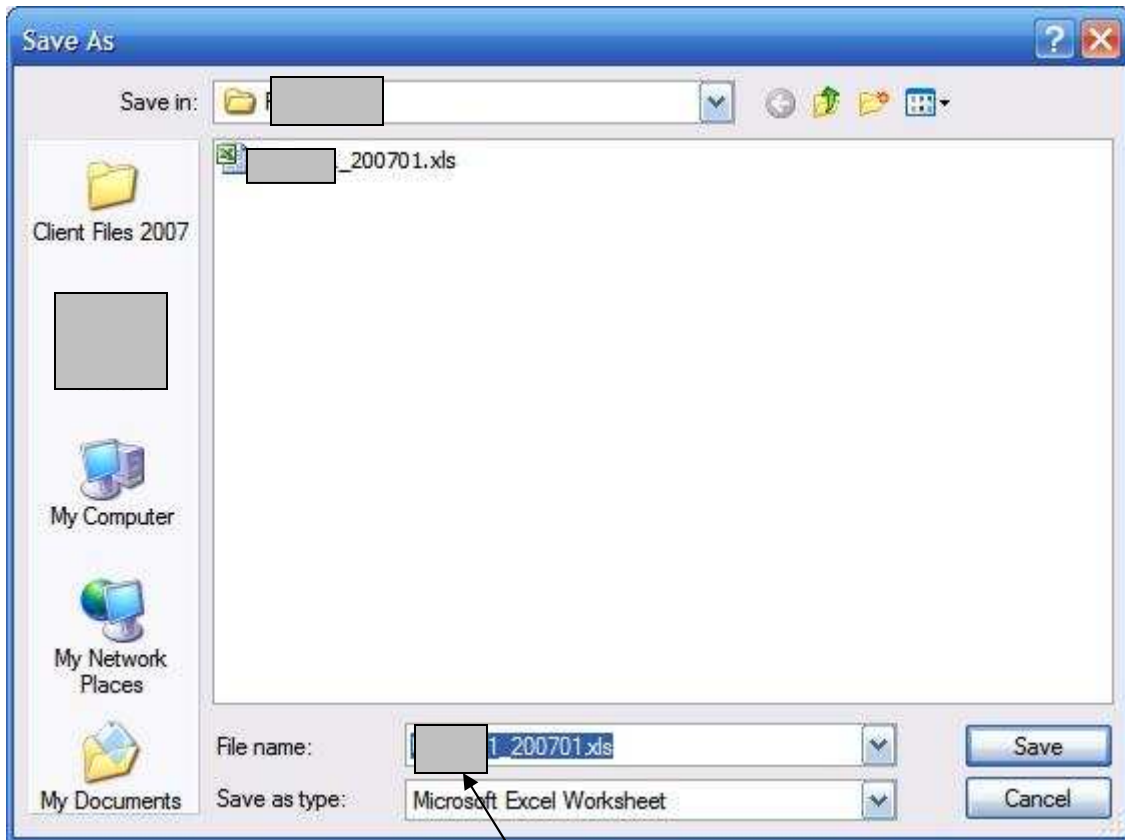


You will see a popup window like this, where the first few characters of the file Name are your account number:



Click "Save"

A new popup window will appear, like this:



Navigate to an area of your computer that you will easily find later, such as “My Documents”.

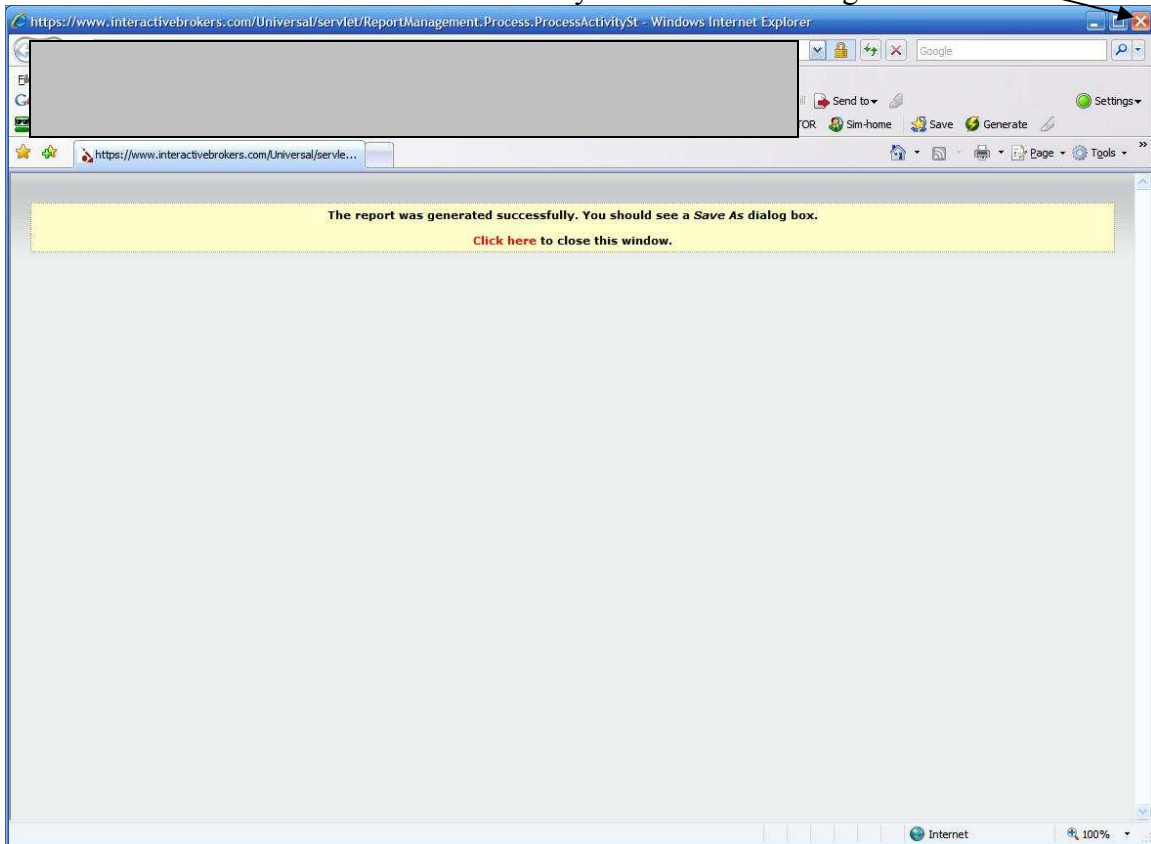
In the “File name” field, replace the “Accountnumber” in the file name with first 5 digits of your last name, plus 001 and dash. So, your file name should look like this: CLIEN001-200701.xls, if your last name was “Client”, and this was the file for January 2007.

When the file has finished downloading, you will see this confirmation popup window:



Click “Close”

Also close the window where the file initially started downloading from:



Return to the “Activity Downloads” window, and repeat the process for all the other months of your activity, plus January of the year following (i.e. January 2008).

Attach all 11 files to an email to our office – please contact us if you require further information.

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